

EARLY BEGINNINGS ACADEMY - CIVIC
CENTER (A Charter School)

SPECIAL PURPOSE FINANCIAL STATEMENTS

YEARS ENDED JUNE 30, 2014 AND 2013

EARLY BEGINNINGS ACADEMY - CIVIC CENTER

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MENENDEZ, CPA, P.A.
Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
United Cerebral Palsy of South Florida Charter Schools, Inc.
Miami, Florida

Report on the Financial Statements

We have audited the accompanying special purpose financial statements of Early Beginnings Academy-Civic Center (the School), which comprise the statements of financial position as of June 30, 2014 and 2013, and the related statements of activities, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these special purpose financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these special purpose financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the special purpose financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the special purpose financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the special purpose financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the special purpose financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

19620 Pines Blvd, Suite 224
Pembroke Pines, FL 33029
Telephone: (954) 412-7229
Fax: (954) 411-5852
E-Mail: mmcpa@bellsouth.net

To the Board of Directors of
United Cerebral Palsy of South Florida Charter Schools, Inc.
Miami, Florida

As explained in Note 1 to the special purpose financial statements, the financial statements being presented is only for the School referred to above, which is a program of United Cerebral Palsy of South Florida Charter Schools, Inc. The special purpose financial statements do not include the statements of financial position, activities and changes in net assets and cash flows of United Cerebral Palsy of South Florida Charter Schools, Inc. (a not-for-profit organization). Accordingly, the accompanying special purpose financial statements are not intended to present the financial position of United Cerebral Palsy of South Florida Charter Schools, Inc. as of June 30, 2014 and 2013 or its results of operations and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Opinion

In our opinion, the special purpose financial statements referred to above present fairly, in all material respects, the financial position of Early Beginnings Academy-Civic Center as of June 30, 2014 and 2013, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated August 26, 2014, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Menendez CPA, P.A.

Pembroke Pines, FL
August 26, 2014

EARLY BEGINNINGS ACADEMY - CIVIC CENTER
SPECIAL PURPOSE FINANCIAL STATEMENTS
STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2014 AND 2013

	<u>2014</u>	<u>2013</u>
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$ 160,930	\$ 91,181
Accounts receivable, net	137,366	1,260
Due from United Cerebral Palsy Association of Miami, Inc.	-	101,086
Prepaid expenses	<u>1,013</u>	<u>-</u>
TOTAL CURRENT ASSETS	299,309	193,527
PROPERTY AND EQUIPMENT, net	<u>16,127</u>	<u>9,203</u>
TOTAL ASSETS	<u><u>\$ 315,436</u></u>	<u><u>\$ 202,730</u></u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	\$ 7,353	\$ 3,083
Payroll related liabilities	16,389	52,849
Due to United Cerebral Palsy Association of Miami, Inc.	<u>139,733</u>	<u>-</u>
TOTAL CURRENT LIABILITIES	163,475	55,932
NET ASSETS		
Unrestricted net assets	<u>151,961</u>	<u>146,798</u>
TOTAL NET ASSETS	<u>151,961</u>	<u>146,798</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>\$ 315,436</u></u>	<u><u>\$ 202,730</u></u>

The accompanying notes are an integral part of the special purpose financial statements.

EARLY BEGINNINGS ACADEMY - CIVIC CENTER
SPECIAL PURPOSE FINANCIAL STATEMENTS
STATEMENTS OF ACTIVITIES
YEARS ENDED JUNE 30, 2014 AND 2013

	<u>2014</u>	<u>2013</u>
CHANGES IN UNRESTRICTED NET ASSETS		
SUPPORT AND REVENUE		
School Board of Miami-Dade County		
FTE Funding	\$ 1,929,293	\$ 2,146,300
IDEA Funding	133,066	-
Capital Outlay Funding	57,728	36,295
Other	<u>43,506</u>	<u>4,125</u>
TOTAL REVENUES	2,163,593	2,186,720
EXPENSES		
Exceptional student instruction	1,036,397	970,619
Pupil personnel services	220,234	271,597
Instructional and curriculum development services	38	10,422
Board	21,500	18,959
School administration	332,565	292,127
Fiscal services	140,579	211,721
Food services	-	13,298
Central services	10,304	7,585
Pupil transportation services	259,771	232,381
Operation of plant	132,209	138,173
Depreciation	<u>4,833</u>	<u>9,589</u>
TOTAL EXPENSES	<u>2,158,430</u>	<u>2,176,471</u>
INCREASE IN UNRESTRICTED NET ASSETS	5,163	10,249
NET ASSETS AT BEGINNING OF YEAR	<u>146,798</u>	<u>136,549</u>
NET ASSETS AT END OF YEAR	<u><u>\$ 151,961</u></u>	<u><u>\$ 146,798</u></u>

The accompanying notes are an integral part of the special purpose financial statements.

EARLY BEGINNINGS ACADEMY - CIVIC CENTER
SPECIAL PURPOSE FINANCIAL STATEMENTS
STATEMENTS OF CASH FLOWS
YEARS ENDED JUNE 30, 2014 AND 2013

	<u>2014</u>	<u>2013</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Increase in net assets	\$ 5,163	\$ 10,249
Adjustment to reconcile increase in net assets to net cash provided by (used in) operating activities:		
Depreciation and amortization	4,833	9,589
(Increase) decrease in:		
Accounts receivable	(136,106)	(1,260)
Prepaid expenses	(1,013)	4,254
Increase (decrease) in:		
Accounts payable and accrued expenses	4,270	(1,324)
Payroll related liabilities	(36,460)	51,120
TOTAL ADJUSTMENTS	<u>(164,476)</u>	<u>62,379</u>
NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES	<u>(159,313)</u>	<u>72,628</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Additions to furniture and equipment	<u>(11,757)</u>	<u>(2,405)</u>
NET CASH USED IN INVESTING ACTIVITIES	<u>(11,757)</u>	<u>(2,405)</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Change in balance due to/from United Cerebral Palsy Association of Miami, Inc.	<u>240,819</u>	<u>(4,974)</u>
NET CASH PROVIDED BY (USED IN) FINANCING ACTIVITIES	<u>240,819</u>	<u>(4,974)</u>
NET INCREASE IN CASH	69,749	65,249
CASH AT BEGINNING OF YEAR	<u>91,181</u>	<u>25,932</u>
CASH AT END OF YEAR	<u><u>\$ 160,930</u></u>	<u><u>\$ 91,181</u></u>

The accompanying notes are an integral part of the special purpose financial statements.

**EARLY BEGINNINGS ACADEMY - CIVIC CENTER
NOTES TO SPECIAL PURPOSE FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2014 AND 2013**

Note 1 NATURE OF ACTIVITIES

Nature of Activities

United Cerebral Palsy of South Florida Charter Schools, Inc. (the Organization) is a non-profit organization incorporated under the laws of the State of Florida to provide educational and support services to developmentally disabled children and adolescents ages birth through 22 years; be a community resource for children and adolescents with developmental disabilities; and provide daycare, after school and other related services to children and adolescents of the community, including operating charter schools organized pursuant to Section 228.056 of the Florida Statutes (2001).

On November 17, 2004, the School Board of Miami-Dade County, Florida (the School Board) approved the applications submitted by the Board of Directors of United Cerebral Palsy of South Florida Charter Schools, Inc. for the creation of the Early Beginnings Academy - Civic Center (the School) and the Early Beginnings Academy North Shore Charter School (EBA North Shore). The charter school contract for the School was amended on May 16, 2007 consolidating the operation of the School and EBA North Shore effective for the school year 2007-2008 and providing for operation of the School at three locations (Civic Center, North Shore and Hialeah) serving special education students grades Pre-K to 1st grade. The Organization board of directors approved the closing of the Hialeah location to be effective for the 2012-2013 school year, however, the school may be re opened at a later date. The maximum enrollment capacity of the School is 150 students.

The charter for the School was executed on April 14, 2005 and is effective for a period of 5 years commencing on the first day of the 2005-2006 school years, and ending on June 30, 2010. The charter may be renewed for up to an additional fifteen (15) years by mutual written agreement between the School and the School Board. At the end of the term of the charter, the School Board may choose not to renew the charter under grounds specified in the charter in which case the School Board is required to notify the School in writing at least 90 days prior to the charter's termination. Pursuant to Section 228.056(11)(e), Florida Statutes (2001), the charter school contract provides that in the event the School is dissolved or terminated, any unencumbered funds and all school property purchased with public funds automatically revert to the School Board. During the term of the charter, the School Board may also terminate the charter if good cause is shown. The charter for the school was renewed on May 13, 2010 by the School Board for an additional five year period, commencing on the first day of the 2010-2011 school year and ending on June 30, 2015.

The School is accounted for as a program of the Organization. The governing body of the School is the Organization's Board of Directors.

Board of Directors

The Board of Directors of United Cerebral Palsy of South Florida Charter Schools, Inc. consists of the following members:

Roy R. Lustig	Chairperson/President
Jack Schillinger	Vice-Chairperson/Treasurer
Anne Steinhart	Secretary
Marianne Bennett	Member
Jeremy Steinhart	Member

**EARLY BEGINNINGS ACADEMY - CIVIC CENTER
NOTES TO SPECIAL PURPOSE FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2014 AND 2013**

Note 1 NATURE OF ACTIVITIES (Continued)

School Location and Enrollment

<u>School Name and Addresses</u>	<u>Location No.</u>	<u>Grades</u>	<u>Enroll- ment</u>	<u>School Principal</u>
Early Beginnings Academy Civic Center	4070	Pre-K, K & 1 st	150	Barbara Penkosky
Location at Civic Center: 1411 N.W. 14th Avenue Miami, Florida 33125				
Location at North Shore: 985 N.W. 91 st Street Miami, Florida 33150				

Note 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The financial statements, disclosures and account classifications are presented pursuant to the accounting regulations promulgated by the State of Florida Department of Education. The special purpose financial statements present the financial position, activities, net assets and cash flows for the Early Beginnings Academy - Civic Center only and do not include the assets, liabilities, net assets and statements of activities and cash flows of United Cerebral Palsy of South Florida Charter Schools, Inc.

For financial reporting purposes, Early Beginnings Academy - Civic Center is a program of United Cerebral Palsy of South Florida Charter Schools, Inc. and is included in the Organization's annual financial statements.

Classification of Net Assets

Activities of the School are recorded in its Statements of Financial Position and Activities according to three classes of net assets (unrestricted, temporarily restricted, and permanently restricted) based upon the existence or absence of donor-imposed restrictions.

Cash and Cash Equivalents

For purposes of the statement of cash flows, short-term marketable investments purchased with an original maturity date of three months or less are considered to be cash equivalents.

Contributions

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions. However,

**EARLY BEGINNINGS ACADEMY - CIVIC CENTER
NOTES TO SPECIAL PURPOSE FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2014 AND 2013**

Note 2 NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Contributions (Continued)

donor-restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted support.

Contributions of donated non-cash assets are recorded at their fair values in the period received. Contributions of donated services that create or enhance non-financial assets or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at their fair values in the period received.

Accounts Receivable

The School uses the allowance method to account for uncollectible accounts receivable. The allowance for doubtful accounts is based on management analysis of possible bad debts. As of June 30, 2014 and 2013, there was no allowance for doubtful accounts.

Property and Equipment

Property and equipment are recorded at cost, except for donated assets which are recorded at their estimated fair value at the date of donation. The straight-line method is used to provide for depreciation over three to ten year estimated useful lives of the assets. The School capitalizes assets with a cost greater than \$1,000 and a useful life greater than one year. Maintenance and repairs are expensed as incurred; replacements and improvements are capitalized.

Due to/from United Cerebral Palsy Association of Miami, Inc.

United Cerebral Palsy of South Florida Charter Schools, Inc. and United Cerebral Palsy Association of Miami, Inc. (UCPM) are considered to be related parties for financial statement reporting purposes. The amounts due to/from UCPM represents funds advanced or received between the School and UCPM (see note 6).

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Revenue Sources

Student funding is provided by the State of Florida Department of Education (FDOE) through the School Board of Miami-Dade County, Florida. In accordance with the charter agreement, the School Board retains five percent as an administrative fee, approximately \$49,000 during the year ended June 30, 2014. This funding is received on a pro-rata basis over the twelve month period based on the student attendance reported by the school during the designated Full-Time Equivalent (FTE) survey periods.

**EARLY BEGINNINGS ACADEMY - CIVIC CENTER
NOTES TO SPECIAL PURPOSE FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2014 AND 2013**

**Note 2 NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING
POLICIES (Continued)**

Revenue Sources (Continued)

Section 1013.62(1), Florida Statutes, establishes eligibility criteria and allocation procedures for the distribution of capital outlay funds to charter schools. Distributions from capital outlay funds are sent on a monthly basis to the sponsoring school district, which in turn remits funds to the charter schools. Capital outlay fund allocations are calculated during the fiscal year based on student membership to date and are recalculated during the fiscal year to properly reflect such data. Pursuant to Section 1013.62(2), Florida Statutes, charter school capital outlay funds may be use only for specific purposes in which the School has complied. The School receives an annual allocation of charter school capital outlay funds for leasing of school facilities.

The School also receives federal awards for the enhancement of various educational programs. This assistance is generally received based on applications submitted and approved by various granting agencies. For federal awards which require incurring eligible expenditures, revenue is recognized to the extent eligible expenditures have been incurred. In fiscal year 2014, the School received a federal award through Individuals with Disability Education Act (IDEA).

Impairment of Long Lived Assets

Long lived assets held and used by the School are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount of assets may not be recoverable. The School evaluates recoverability of assets to be held and used by comparing the carrying amount of an asset to future net undiscounted cash flows to be generated by the asset. If an asset is considered to be impaired, the impairment to be recognized is equal to the amount by which the carrying amount of the asset exceeds the asset's fair value calculated using a discounted future cash flows analysis or market comparables. Assets held for sale, if any, are reported at the lower of the carrying amount or fair value less cost to sell.

Credit Risk

Financial instruments which potentially subject the School to concentration of credit risk consist principally of cash and accounts receivable. The School maintains its cash in bank deposit accounts which, at times, may exceed the Federal Deposit Insurance Corporation ("FDIC") insured limits up to \$250,000. The School has not experienced any losses on such accounts and believes it is not exposed to any significant credit risk on cash.

Note 3 TAX STATUS

The Organization, and therefore the School, is a non-profit organization exempt from federal income taxes under Sec. 501(c)(3) of the Internal Revenue Code and has been classified as a public charity. The School's activities have been in furtherance of the Organization's tax-exempt purpose and there is no unrelated business income subject to taxation. The School's income tax returns for the tax years 2011-2013 are subject to examination by tax authorities, and may change upon examination.

**EARLY BEGINNINGS ACADEMY - CIVIC CENTER
NOTES TO SPECIAL PURPOSE FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2014 AND 2013**

Note 4 PROPERTY AND EQUIPMENT

For the years ended June 30, 2014 and 2013, the School's property and equipment consisted of the following:

	<u>2014</u>	<u>2013</u>
Furniture and equipment	\$ 114,487	\$ 150,520
Less: Accumulated depreciation	<u>98,360</u>	<u>141,317</u>
	<u>\$ 16,127</u>	<u>\$ 9,203</u>

Depreciation expense for the years ended June 30, 2014 and 2013 was \$4,833 and \$9,589, respectively. During the year the School disposed of approximately \$47,800 of fully depreciated equipment.

Upon non-renewal or termination of the School's contract with the School Board, any property, improvements, furnishings and equipment purchased with public funds shall automatically revert to the School Board. As of June 30, 2014, the cost and the net book value of property and equipment purchased with public funds was \$104,483 and \$16,127 respectively.

Note 5 EMPLOYEE BENEFIT PLAN

The School has a 403(b) retirement plan. Under 403(b), the employees may contribute up to 100 percent of their annual compensation, subject to certain statutory limitations. The School matches employee contributions at 50 percent up to 6 percent of the employees' contribution. The School's contributions to the 403(b) vest ratably over two to six years of service as specified in the plan. For the years ended June 30, 2014 and 2013, the School's cost under the retirement plan was approximately \$9,000 and \$5,300 respectively.

The plan is held in a trust for the exclusive benefit of the participants and their beneficiaries; consequently, the School has no fiduciary responsibility and the net assets of the plan are not included in the School's special purpose financial statements.

Note 6 RELATED PARTY TRANSACTIONS

Because of the existence of common members on the board of directors and other factors, United Cerebral Palsy of South Florida Charter Schools, Inc. and United Cerebral Palsy Association of Miami, Inc. (UCPM) are considered to be related parties for financial statement reporting purposes. UCPM is tax-exempt not-for-profit corporation who provides services to the developmentally disabled and the handicapped. UCPM provides to the School managerial, administrative, accounting and other related services, general liability and property insurance coverage, educational leadership services, funds for start up costs and working capital, and leases classroom space and facilities to the School.

For the years ended June 30, 2014 and 2013, the agreement between UCPM and the School for administrative and educational leadership services was based on a monthly fee of \$11,310. The fee could be adjusted based on the School's financial ability. The fees paid to UCPM for administrative and educational leadership services for the years ended June 30, 2014 and 2013 was \$135,723 and \$206,467, respectively.

**EARLY BEGINNINGS ACADEMY - CIVIC CENTER
NOTES TO SPECIAL PURPOSE FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2014 AND 2013**

Note 6 RELATED PARTY TRANSACTIONS (Continued).

In addition, the agreement provides for the following services:

Purchased support services and classroom personnel: Reimbursement for services provided by UCPM staff are based on an allocation of total time spent on service to the School for identified positions based on their salary and benefits.

Therapy services: For therapy services provided to non-Medicaid eligible students, UCPM bills the School based on the Medicaid rate.

Transportation: UCPM provides transportation services, including coordination and supervision of all transportation services to the School. The charges for these services are based on an allocation methodology as approved in the annual budget.

During fiscal year 2014, the School decided not to receive any classroom services and transportation services from UCPM. The School hired additional classroom personnel and contracted directly for transportation services. The fees for these services from UCPM for the years ended June 30, 2014 and 2013 was \$122,805 and \$673,574, respectively.

UCPM's central office is located at 2700 West 81st Street, Hialeah, Florida and its main program facility is located at 1411 N.W. 14th Street, Miami, Florida.

UCPM's Board of Directors is as follows:

Norman Bonchick	Chairperson
Richard Rangel	Vice-Chairperson /Secretary
Craig Steinhart	Treasurer
Jack Schillinger	Chairperson Emeritus

The School leases its classroom facilities from UCPM. The lease for each location is through the period ending June 30, 2017, with options to renew for two five-year periods.

For the years ended June 30, 2014 and 2013, the rent expense for the School by location was as follows:

	2014	2013
Civic Center	\$ 56,640	\$ 62,616
North Shore	56,640	68,792
	<u>\$ 113,280</u>	<u>\$ 131,408</u>

The minimum future lease payments for the School by location for the years ended June 30, are as follows:

Years	Civic Center	North Shore	Total
2015	60,888	60,888	121,776
2016	65,455	65,455	130,910
2017	70,364	70,364	140,728
	<u>\$196,707</u>	<u>\$196,707</u>	<u>\$393,414</u>

**EARLY BEGINNINGS ACADEMY - CIVIC CENTER
NOTES TO SPECIAL PURPOSE FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2014 AND 2013.**

Note 7 ECONOMIC DEPENDENCE

For the year ended June 30, 2014, revenues for program services from the School Board represented 100% of the School's total program revenues. The School's ability to continue operating and to provide program services is predicated on the School Board's continued support and funding of its programs. If a significant reduction were to occur, it would have an adverse effect on the School's ability to continue operating the programs and services being provided.

Note 8 SUBSEQUENT EVENTS

Management has evaluated subsequent events through August 26, 2014, which is the date the financial statements were available to be issued. No events were identified during this review of subsequent events that required adjustment to or disclosure within the financial statements.



MENENDEZ, CPA, P.A.
Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors of
United Cerebral Palsy of South Florida Charter Schools, Inc.
Miami, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the special purpose financial statements of Early Beginnings Academy-Civic Center (the School), which comprise the statement of financial position as of June 30, 2014, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated August 26, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the special purpose financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the special purpose financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

19620 Pines Blvd, Suite 229
Pembroke Pines, FL 33029
Telephone: (954) 413-7229
Fax: (954) 411-5852
E-Mail: menendez@bellisouth.net

To the Board of Directors of
United Cerebral Palsy of South Florida Charter Schools, Inc.
Miami, Florida

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Menendez CPA, P.A.

Pembroke Pines, FL

August 26, 2014



MENENDEZ, CPA, P.A.
Certified Public Accountants

**MANAGEMENT LETTER IN ACCORDANCE WITH THE RULES OF THE AUDITOR
GENERAL OF THE STATE OF FLORIDA**

To the Board of Directors of
United Cerebral Palsy of South Florida Charter Schools, Inc.
Miami, Florida

Report on the Financial Statements

We have audited the special purpose financial statements of the Early Beginnings Academy - Civic Center (the School) as of and for the fiscal year ended June 30, 2014, and have issued our report thereon dated August 26, 2014.

Auditor's Responsibility.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Other Reporting Required by *Government Auditing Standards*

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with Government Auditing Standards, which is dated August 26, 2014, and should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no findings or recommendations made in the preceding annual financial audit report and accordingly, no corrective actions were necessary.

Financial Condition

Section 10.854(1)(e)2. and 10.855(11), Rules of the Auditor General, requires that we apply appropriate procedures to determine whether or not the school has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific conditions met. In connection with our audit, we determined that the Early Beginnings Academy-Civic Center did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

19620 Pines Blvd, Suite 521
Pembroke Pines, FL 33029
Telephone: (954) 462-7229
Fax: (954) 341-5852
E-Mail: menendez@bellsonline.net

To the Board of Directors of
United Cerebral Palsy of South Florida Charter Schools, Inc.
Miami, Florida

Financial Condition (*Continued*)

Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, require that we apply financial condition assessment procedures for the School. It is management's responsibility to monitor the Early Beginnings Academy - Civic Center's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Transparency

Section 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, requires that we apply appropriate procedures to determine whether the School maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the Early Beginnings Academy-Civic Center maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

Other Matters

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Section 10.854(1)(e)5, Rules of the Auditor General, requires the name or official title of the school. The official title of the school is Early Beginnings Academy - Civic Center.

Purpose of this Letter

Our management letter is intended solely for the information and uses of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, the School Board of Miami-Dade County, Florida, the Board of Directors, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

Menendez CPA, P.A.

Pembroke Pines, FL
August 26, 2014